

**TOWANDA AREA SCHOOL DISTRICT**  
**Work Session**  
**Towanda Area Elementary School – Conference Room**  
**Monday, November 9, 2009 - 7:00 P.M.**

1. **Pledge of Allegiance:**
2. **Call to Order** - President, Peggi Munkittrick

***Towanda Area School District: Each Child By Name Achieving Proficiency in Reading and Math***

3. **Presentations:**  
A.

4. **Public Comments on Agenda Items:**

Please identify yourself by name and indicate which agenda item you are commenting on. Address all comments to the Board as a whole and make sure they are in the form of a statement. Questions will be taken under advisement. Responses to questions will be offered after due deliberation, usually at the next board meeting. You will be allowed three (3) minutes for your comments; five (5) minutes if prior written notification was made. Comments relative to private student matters or personnel issues should be directed to the appropriate school authority outside of this meeting. The presiding officer reserves the right to interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant (not related to an agenda item). Thank you for your cooperation.

5. **Superintendent's Report:**

6. **Respond to Questions:**

7. **Minutes:**

8. **Committee Reports:**

A. Policy & Curriculum Committee

9. **Financial Reports:**

10. **Personnel:**

A. **Retirements:**

1. George Johnson, Jr/Sr High School Building Custodian I

B. **Resignations:**

1. Billiejo Terry, Aide I
2. Renee Botterbusch, 5<sup>th</sup>/6<sup>th</sup> Grade Girls Basketball

B. **Employment:**

1. **Support Staff Employments:**

- a. Vicki Watkins, Custodian II
- b. Building Custodian I, full time, Jr/Sr High School
- c. Aide III, part time, Jr/Sr High School Blended Schools Program

2. **Support Substitutes:**

- a. Stacia Madigan, Aide, Food Service, Secretarial

3. **Supplemental Positions**
    - a. Tara Maurer, Wrestling Cheerleading Advisor
  4. **Position Eliminations:**
    - a. Stage Manager
  5. **Position Creation:**
    - a. Cook's Assistant, part time, four hours, Jr/Sr High School Cafeteria
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11. **Contracts/Agreements:**
    - A. Approve a resolution for an IU Mandate Waiver for Quotation and Bidding Thresholds
  12. **Programs/Curriculum/Policy:**
  13. **Financial:**
    - A. Real Estate Tax Refund:
      1. Marjorie J. Hall, RR 4, Box 52, Towanda, PA, for \$38.72 due to a change in assessment for 2004-2009
    - B. Occupation Tax Refunds:
      1. Elston Champluvier, RR6, Box 6001, Towanda, PA, for \$83.32 due to a duplicate payment for 2009
      2. Sandra Stephenson, RR 4, Box 79, Towanda, PA, for \$54.44 due to a change in category for 2009
  14. **Transportation:**
  15. **Other:**
  16. **General Board Discussion:**
    - A.
  17. **Visitor's Comments:**

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  18. **Adjournment: ACTION TAKEN:** Moved by\_\_\_\_\_ Seconded by\_\_\_\_\_.

Respectfully submitted,

**DIANE M. PLACE**  
Superintendent

**FYI:** Amy Owen, Elementary Teacher, has requested days without pay from October 8, 2009 through October 30, 2009.